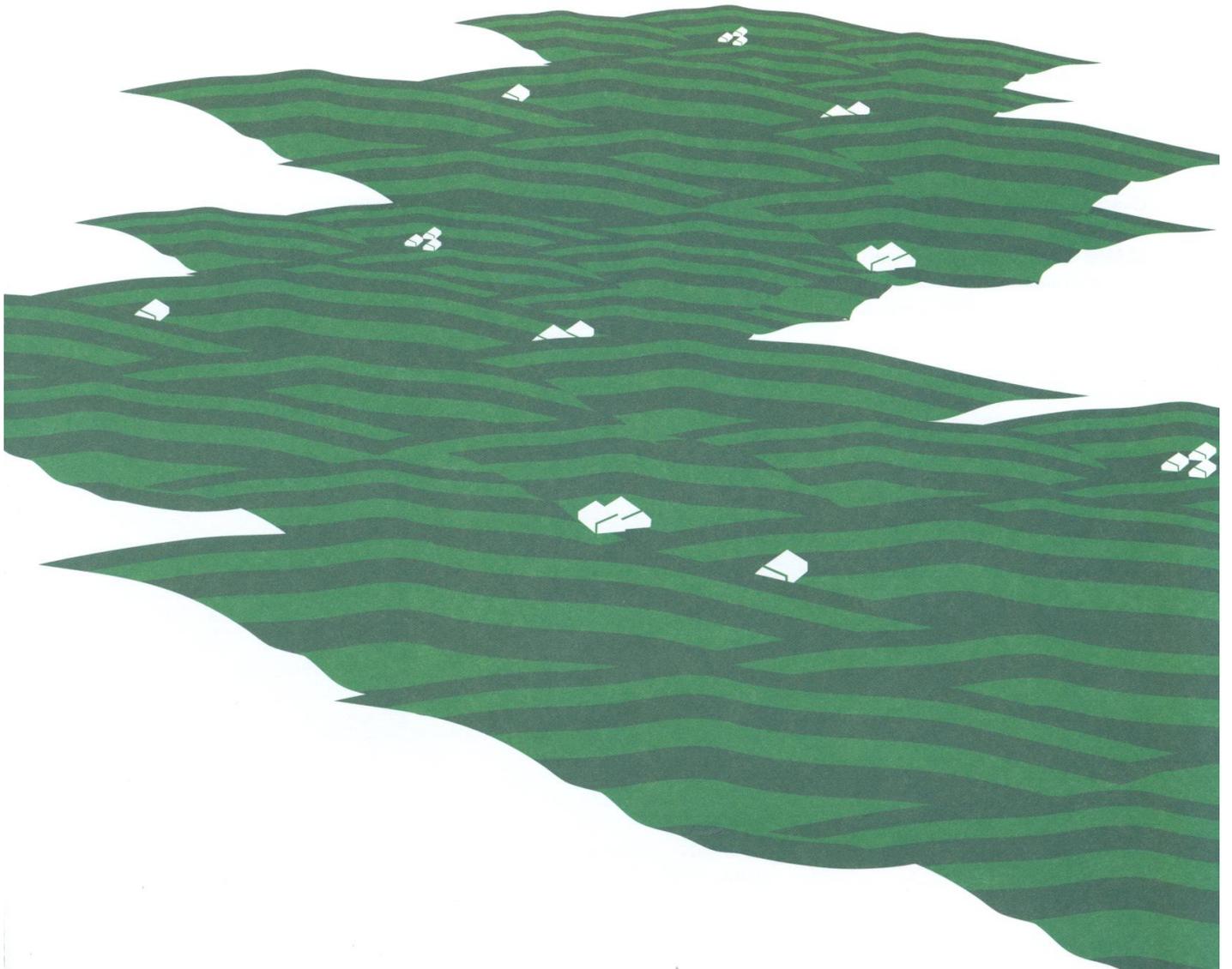




LAND O'LAKES FOUNDATION

Mid-Atlantic Grants Program Guidelines



LAND O'LAKES, INC.

FOUNDATION

Land O'Lakes, Inc. and the Land O'Lakes Foundation are dedicated to serving the many communities where our cooperative has members, employees, plants and facilities. The Land O'Lakes Foundation proactively helps rural communities by donating resources that develop and strengthen organizations dedicated to hunger relief, education and community.

MID-ATLANTIC GRANT PROGRAM

GUIDELINES

PROGRAM DESCRIPTION:

The Mid-Atlantic Grant Program is a grassroots program developed specifically for Land O'Lakes dairy communities in the states of Maryland, New Jersey, New York, Pennsylvania, and Virginia. The program works to improve quality of life through donations to valuable projects and charitable endeavors recommended by our Mid-Atlantic dairy member-leaders. Community organizations applying for grants may be eligible for donations of \$500 to \$5,000 for local projects and programs.

ELIGIBILITY:

To be considered, grant proposals must demonstrate how the donation will be used to help improve community quality of life. All recipient organizations must be located in the United States and must be tax exempt under Section 501(c)(3) of the Internal Revenue Code. Ineligible are organizations engaged in lobbying, political, religious, or fraternal activities, labor organizations, and as well as any organization that advocates, supports, or participates in activities inconsistent with Land O'Lakes Inc.'s policies that prohibit discrimination based on protected status including race, color, religion, gender, gender identity or expression, sexual orientation, national origin, disability, age or status as a protected veteran.

Donation examples (not limited to):

- Food shelf
- 4-H or FFA program
- Educational institution
- Local library
- City improvements project
- Fire/Ambulance department
- Public television or radio
- United Way

Grants will not be awarded for the following purposes:

- Gifts or fundraisers for individuals
- Scholarship funds
- Lobbying, political, or fraternal organizations
- Non-public church use
- Programs or projects that do not demonstrate a broad application of the principles set forth in the Land O'Lakes Foundation Mission

APPLICATION PROCEDURE:

Applying organizations must fill out Part 1 of the Application Form. Please specify how the donation will improve the quality of life in your community. After fully completing Part 1, return the application to a Land O'Lakes' area/unit delegate. The delegate will evaluate the application and complete Part 2. He/she will make a recommendation and state his/her reasons. The delegate will route the application to a Land O'Lakes' Direct Service Advisor (DSA) for review. Upon completion of Part 3, which includes signed approval, the DSA will send the completed application to the Land O'Lakes Foundation for a grant decision.

GRANT ADMINISTRATION:

An application review and grant decision may take two to four weeks. If the Land O'Lakes Foundation decides to award a requested grant, a check will either be sent directly to the organization or to the Land O'Lakes's unit delegate for a formal presentation. If the Foundation denies the proposed grant, a denial notice will be sent to the organization and to the unit delegate.

Land O'Lakes Foundation reserves the right to change or withdraw this program without notice at any time. The Foundation determines the interpretation and administration of the program's provisions, and all decisions are final.

MID-ATLANTIC GRANT PROGRAM

APPLICATION FORM

PART 1: Completed by the applying organization.

Please print or type, using only the space provided. Send this application to your Land O'Lakes' Area/Unit Delegate.

Name of Organization _____ Federal Tax ID No. _____ - _____

Website _____

Street Address _____

City/State/Zip _____

Contact Person Name _____ Job Title _____

Email _____ Daytime Phone _____

Amount requested from the Land O'Lakes Foundation \$ _____

State the mission of the organization.

Describe why the grant is needed and how the grant will improve the quality of life in your community.

Check the focus area that best describes your grant request. (Check only one.)

- Hunger Relief Youth and Education Rural Leadership Civic Improvements Arts and Culture Soil/Water Conservation

Check the appropriate organization type.

- Government or School 501(c)(3) Nonprofit Organization (must include copy of organization's tax-exempting ruling) Other (Please describe.)

X

Applicant Signature

X

Date

MID-ATLANTIC GRANT PROGRAM

APPLICATION FORM

PART 2: Completed by Land O'Lakes Area/Unit Delegate

Please print or type, using only the space provided. Send this application to your DSA.

Area/Unit Delegate Name _____

Street Address _____

City/State/Zip _____

Email _____ Daytime Phone _____

Final recommendation \$ _____

State the reason(s) for your recommendation. Please include details on how you first became aware of and any past involvement you may have with the organization.

I hereby certify that I have NO affiliation with or involvement in the recipient organization regarding any financial or non-financial interests and do not directly benefit from this grant in any way.

X

X

Area/Unit Delegate Signature

Date

PART 3: Completed by Land O'Lakes' Development Services Advisor (DSA)

Please review the entire application for completeness and accuracy. Send this application the Land O'Lakes Foundation.

DSA Name _____

Street Address _____

City/State/Zip _____

Email _____ Daytime Phone _____

Please check one.

Send check directly to organization.

Send check to me for presentation.

X

X

DSA Signature

Date

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FOUNDATION

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